

2nd ANNUAL BROADBAND CONFERENCE
II ANNUAL INDIANA INTERCONNECT CONFERENCE
A PRIORITY FOUNDATION
BALL STATE UNIVERSITY, ALUMNI CENTER, MUNCIE IN.

CONNECTING COMMUNITIES

ELECTRONIC FILING (EFILE24-7@SEMA.STATE.IN.US)

- 1 OBJECTIVE/GOAL: Establish a means of filing other than existing methods (mail or walk-in) at little or no cost due to department budget. Better tracking and documenting projects (paper drawings were increasingly lost). Reduce the plans around the office (plans were stack high in bins and lying all over). Most of all to reduce project turn-around time.

2. WHERE WE ARE TODAY: Electronic Filing via e-mail of projects to the State Plan Review Department allows communities all over the State and World to file projects 24 hours a day, 7 days a week, 365 days a year via e-mail (attaching drawings, applications, and other documents as acceptable file types). Drawing files are sent in DWG, DWF, PDF, and TIFF file types regardless of the project size. The applications and other documents are sent in PDF, JPEG, TIFF, and Word file types. The files sent as attachments to the e-mail are also zipped files, which compress and helps send files at faster speed. We print no drawing files, only the application and the cover page (environmentally friendly). Currently we receive 75 to 100 project filings electronically per week (30 to 40 percent of the total weekly filings). Project turn-around time is no more than 10 business days on most filings.

3. NEXT FOR PLAN REVIEW: Online filing of projects through Access Indiana (Andy Miller-Director of Technology Solutions) is projected within the next 3 to 6 months. Project numbers and foundation releases (on new buildings or additions) will be downloaded instantly; when filling out an application, up loading of drawing files and documents, and a payment is made on-line. Completion of this transaction will allow project construction to start immediately after payment is made.

For more information on digital filing of projects to the State of Indiana Plan Review Section visit us on-line at

www.in.gov/sema/osbc

Or contact: Dave Moses
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